



Project Lead - Aboriginal-led Model of Kinship Care.

Victorian Aboriginal Children and Young People's Alliance

EMPLOYMENT DETAILS			
Role type	Full Time	Award	SCHADS
Hours per week	38hrs p/w	Classification	As per contract
Length of Term	12 months	Salary	As negotiated
Reports to	Executive Manager - VACYPA	Additional Benefits	Access to Salary Packaging Hybrid working environment
Secondary Report	CEO - VACYPA	PD Review Date	12 months

Context

We are the peak body for Victorian Aboriginal Community Controlled Organisations delivering family, child, and care services. As a peak body providing the opportunity to work across the breadth of our membership in Victoria, you will support the organisations, work alongside key stakeholders and advocate to improve outcomes so that Aboriginal children have every opportunity to thrive and be raised safely in Aboriginal families and communities.

This position will be supported to work from home, and in the office with the opportunity for travel across Victoria and interstate.

VACYPA values

- Self-determination
- Empowerment
- Excellence
- Culture
- Leadership & Accountability

About the Role

The Model of Care Development Officer will coordinate the development of an Aboriginal-led model of kinship care in collaboration with members. The role involves conducting thorough literature review, capacity assessments, policy analyses, and managing the co-design process with members.

This role will involve working with partner ACCOs who are either delivering kinship care services or would consider delivering kinship care services if a culturally appropriate model of care were implemented. Our goal is to investigate how a self-determined, Aboriginal-led model of care would look in practice and how this would improve outcomes for Aboriginal children and families.



This role is designated for Aboriginal and Torres Strait Islander people as a particular measure under Section 12 of the Equal Opportunity Act 2010.

Position responsibilities

1. Assessment of contemporary legislation, standards, relevant policy frameworks and guidelines, to support the development of an Aboriginal-led model of Kinship Care.
2. Project lead activities including supporting the project governance group and Members ACCOs to participate.
3. Run consultations with ACCO members as well as other relevant stakeholders to establish what an Aboriginal-led model of kinship care
4. Identify best practice, gaps and/or where changes may be made to establish a model of care that meets the needs of Aboriginal children and families as well as potential ACCO service providers.
5. Facilitate self-determination in evidence gathering so ACCOs can be informed in their decision-making to deliver kinship care.
6. Collate information to draft a model of what an Aboriginal-Led model of kinship care and produce a final report inclusive of the model
7. Establish and maintain effective working relationships and facilitate the flow of information across the VACYPA and with key external stakeholders, promote increased knowledge and understanding of implementation science and the use of evidence to inform stakeholders, policy and practice.
8. Keep accurate and complete records of your work activities in accordance with legislative requirements of VACYPA records, information security and privacy policies and requirements.
9. Take reasonable care for your own health and safety and for that of others in the workplace by working in accordance with legislative requirements and VACYPA's occupational health and safety (OHS) policies and procedures.
10. Self-motivated and demonstrated ability of working independently, and as an effective team member, promoting cooperation and commitment to achieve goals.
11. Demonstrate how the actions and outcomes of this role and work unit impacts Aboriginal community and the ability to facilitate the delivery of effective support and services.
12. A flexible approach, with strong organisational and planning skills, including the ability to effectively manage time and workload, prioritise tasks, and meet changing circumstances, competing demands, interruptions, and deadlines.

Key selection criteria

1. Demonstrated knowledge of the unique history and current realities of Aboriginal children, families, and communities.
2. Drive and commitment to work with ACCOs, Aboriginal staff, and see projects through to completion.
3. Conceptual and analytical skills, to work through problems and create ideas and innovations to support the work.
4. Ability to generate new ideas; draws on a range of information sources to identify new ways of doing things; actively influences events and promotes ideas; translates creative ideas into ACCOs work.
5. Demonstrated ability to adapt to evolving work environments and embrace change as an opportunity for growth.
6. Ability to utilise findings from literature inform program design.



7. Experience in developing and implementing evaluation frameworks to assess program outcomes and support continuous improvement. Evidence of using evaluation data to refine and enhance program effectiveness.
8. Demonstrated experience in facilitating workshops and engaging diverse stakeholders in the collaborative development of frameworks.

Qualifications/other requirements

- A tertiary qualification in public policy, project management or other relevant, plus experience working with community.
- Travel to provider ACCOs throughout metropolitan and regional Victoria may be required.

Conditions of employment

- Must pass a Criminal Police Record Check.
- Must pass & provide copy of Working with Children's Check.
- Must reside in Victoria and hold current full Victorian Drivers Licence
- Must have the right to work in Australia.
- Must have the ability to safely work from home.
- Must pass an Employment History check.

Commitment to safety

- All children have the right to be children and live free of abuse and neglect, so they can grow, learn, and develop.
- Everyone within VACYPA is responsible for ensuring a culture of child safety, preventing child abuse, and abiding by the Child Safe Standards.
- VACYPA is committed to inclusion and the health and wellbeing of its employees and stakeholders.
- VACYPA has a zero tolerance to all forms of discrimination and violence.